

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

|                                                 | Comments |
|-------------------------------------------------|----------|
| Consistent with School Board Policy             | YES      |
| Consistent with Florida, federal and local laws | YES      |

**Contract Terms:**

|                                              | Comments                                                                                                                                                                                  |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Term (Duration of Contract)                  | 12 Months (July 1, 2006- June 30, 2007)                                                                                                                                                   |
| Termination Clause                           | Board may terminate without cause upon giving 30 days notice to other party. If the consultant is in default, the Board may cancel contract upon five (5) days notice to the other party. |
| Insurance /Liability Issues/ Indemnification | Risk Management should review and approve all insurance clauses. Please refer to section 11.                                                                                              |
| Regulatory issues                            | None                                                                                                                                                                                      |
| Confidentiality Provision                    | Yes. Consultant WILL receive student information. Consultant WILL execute the Addendum concerning student information.                                                                    |
| Warranties                                   | N/A                                                                                                                                                                                       |
| Labor Issues                                 | The Labor Relations Department should review any issues.                                                                                                                                  |
| Disclaimers                                  | N/A                                                                                                                                                                                       |
| Governing Law & Venue                        | Governing Law: Florida; Venue: Palm Beach County                                                                                                                                          |

**Business Principles:**

|                                                                                 | Comments                   |
|---------------------------------------------------------------------------------|----------------------------|
| Sound Business Principles                                                       | Yes.                       |
| Reasonableness of Fees                                                          | Please refer to section 6. |
| Payment Terms<br>--Lump sum, installments<br>--Payment Due dates<br>--Late fees | Please refer to section 6. |

**Other Issues:**

|                                   | Comments |
|-----------------------------------|----------|
| Conflict of Interest Disclosures  | None     |
| Non-Negotiable Issues             | None     |
| Miscellaneous Issues              | None     |
| Appropriate Departmental Sign-off |          |

**Special Considerations:** Please attach the Addendum Concerning Student Information.

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

*[Signature]* 3/15/06  
By: Attorney (Name and Date)